

**HARTSHORNE PUBLIC SCHOOLS
INTERNET ACCESS CONDUCT AGREEMENT**

This form is to be completed and one copy maintained at the local school site.

Every student, regardless of age, must read and sign below:

I have read, understand and agree to abide by the district's terms and conditions of the foregoing Acceptable Use and Internet Safety Policy. Should I commit any violation or in any way misuse my access to the school district's computer network and the Internet, I understand and agree that my access privileges may be revoked and school disciplinary and/or appropriate legal action may be taken against me.

User's Full Name (print clearly) _____ Home Phone: _____

User's Signature _____ Date _____

Home Address: _____

Status: Student _____ I am 18 or older _____ I am under 18 _____

If I am signing this policy when I am under 18, I understand that when I turn 18, this policy will continue to be in full force and effect and agree to abide by this policy.

PARENT OR GUARDIAN: (If Applicant is under the age of 18, a parent or guardian must **also** read and sign this agreement). As the parent or legal guardian of the above student, I have read, understand and agree that my child or ward shall comply with the terms of the school district's Acceptable Use and Internet Safety Policy for the student's access to the school district's computer network and the Internet. I understand that access is being provided to the students for educational purposes only. However, I also understand that it is impossible for the Hartshorne Public School District to restrict access to all offensive and controversial materials and understand my child's or ward's responsibility for abiding by the policy. I am, therefore, signing this policy and agree to indemnify and hold harmless the school, the school district, and the Data Acquisition Site that provides the opportunity to the school district for computer network and Internet access against all claims, damages, losses, and costs, of whatever kind that may result from my child's or ward's use of his or her access to such networks or his or her violation of the foregoing policy. Further, I accept full responsibility for supervision of my child's or ward's use of his or her access account if and when such access is not in the school setting. I hereby give my permission to grant access for my child or ward to the use the building-approved account to access the school district's computer network and the Internet. I certify that the information contained on the form is correct.

Parent or Guardian (please print): _____

Signature: _____ Date _____

Students' Grade: _____ Home Phone _____

This agreement is valid for the _____ school year only.

Password: _____

HARTSHORNE PUBLIC SCHOOLS
AGREEMENT FOR USE
OF PICTURES ON SCHOOL WEB PAGE

Throughout the course of the year, the Hartshorne Public School's web page will be showing pictures of students and different activities.

In order to place these pictures on our web page, we need your permission to do so. We need this form filled out and returned to the School office upon completed enrollment of your child.

I hereby give the School permission to use photographs of my child on the School's web site.

I **DO NOT** want my child's pictures to be used on the School's web site at any time.

Student's Full Name (please print): _____

Parent or Guardian's Name (please print): _____

Signature: _____ Date: _____

Building Office Personnel are to complete the following information needed

Student Math Class	Class Period	Hour	Teacher
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Student Reading Class	Class Period	Hour	Teacher
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Student English Class

Class Period

Hour

Teacher



HARTSHORNE PUBLIC SCHOOLS
CODE OF CONDUCT FOR INTERNET AND OTHER
COMPUTER NETWORK ACCESS

The purpose of providing Internet and other computer network access in this district is to promote the exchange of information and ideas with the global community. The following represents a guide to the acceptable use of the technology provided by this district. All network use must be consistent with the policies and goals of this school district. Inappropriate use of district technology will result in the loss of technology use, disciplinary action, and/or referral to legal authorities. Users of Internet are subject to any conditions or terms of agreement that may be required by the State Department of Education or NSFNET at any time.

Acceptable Use. The purpose of NSFNET, which is the backbone network to the Internet, is to support research and education in and among academic institutions in the U.S. by providing access to unique resources and the opportunity for collaborative work. School use must be in support of education and research and consistent with educational objectives. Use of other organization's network or computing resources must comply with the rules appropriate for that network. Transmission of any material in violation of any U.S. or state regulation is prohibited. This includes, but is not limited to, copyrighted material, threatening or obscene material, or material protected by trade secret. Use for product advertisement or political lobbying is also prohibited. Use for commercial activities is generally not acceptable.

Privileges. The use of Internet is a privilege, not a right, and inappropriate use will result in a cancellation of those privileges. Each student who receives access will participate in a discussion with a faculty member of the District pertaining to the proper use of the network. The system administrators and teachers will deem what is inappropriate use and their decision is final. The District may deny, revoke, or suspend specific user access.

All Internet and other computer network users will be expected to abide by the generally accepted rules of network etiquette. These include, but are not limited to, the following:

1. Be polite. Messages should not be abusive to others.
2. Take pride in communications. Check spelling and grammar.
3. Use appropriate language. Do not swear or use vulgarities or any other inappropriate language, symbols, or pictures.
4. Protect password confidentiality. Passwords are not to be shared with others. Using another user's account or password or allowing such access by another may be permitted only with the approval of the supervising teacher or system administrator.
5. Do not reveal your personal address or telephone number or those of other persons. No student information protected by FERPA should be electronically transmitted or otherwise disseminated through the network.

6. Do not disguise the point of origin or transmission of electronic mail.
7. Do not send messages that contain false, malicious, or misleading information which may be injurious to a person or a person's property.
8. Illegal activities are strictly prohibited.
9. The district technology is not to be used for playing multi-user or other network intensive games, commercial ventures, Internet relay chat lines, or downloading excessively large files without approval.
10. No charges for services, products, or information are to be incurred without appropriate permission.
11. Be aware that electronic mail is not guaranteed to be private. People who operate the system have access to all mail. Messages relating to or in support of illegal activities may be reported to the proper authorities.
12. Do not use the network in such a way that you would disrupt the use of the network by other users.
13. Respect the privacy of others. Do not read the mail or files of others without their permission. All communications and information accessible via the network should be assumed to be private property. Copyright and licensing laws will not be intentionally violated.
14. Vandalism will result in cancellation of privileges. Vandalism is defined as any malicious attempt to harm or destroy hardware, data of another user, Internet, or any other agencies or other networks which may be accessed. This includes, but is not limited to, the uploading or creation of computer viruses.
15. Report security problems to the supervising teacher or system administrator.
16. Violators of this policy shall hold the district, including its employees and agents, harmless against any and all causes of action, damages, or other liability resulting from the willful or negligent violation of this policy.

The District and the Oklahoma State Department of Education make no warranties of any kind, whether expressed or implied, for the service it is providing. The District and the Oklahoma State Department of Education will not be responsible for any damages suffered. This includes loss of data resulting from delays, nondeliveries, misdeliveries, or service interruptions caused by negligence, errors or omissions. Use of any information obtained via the District or the Oklahoma State Department of Education is at the users own risk. The District is not responsible for the accuracy or quality of information obtained.

Security. Security on any computer system is a high priority, especially when the system involves many users. If you feel you can identify a security problem on Internet, you must notify a teacher who will in turn notify a system administrator. Do not demonstrate any problems to other users. Attempts to log into Internet as a system administrator will result in cancellation of user privileges. Any user identified as a security risk or having a history of problems with other computer systems may be denied access to Internet.